



**COHEHRE COUNCIL PHONE MEETING
14 NOVEMBER 2017
3PM**

1. Apologies

No apologies.

2. Approval minutes council meeting September 2017

Approved.

3. Look into Council Actions September 2017

Tasks that still need to be finished:

Jen	/
Jeroen	/
Attila	/
Aija	<ul style="list-style-type: none"> - Share Academy working doc with council and Isa (4.4 Research) - Send definition of Academy course (4.5 Academy space) - Send a budget spreadsheet round that the Academy uses (4.5 Academy space) - Check Facebook/website for missing Academy activities (4.5 Academy space) - Send Council example of Academy Core and Task force (4.6 Strat mngmt)
Annemie	- Confirm date for June meeting in VIC (9. Future meetings)
Ester	- Prepare an introduction/little film of Uvic for Closing Ceremony conference (4.14 Closing ceremony)
Isabelle	<ul style="list-style-type: none"> - Add info to website and communicate in News&Events (2.1.2 Ass. Membership) - Share Academy working doc with council - Update Academy part on website with provided text by Aija (4.5 Academy space) - Send example of flyer to Annemie and Ester (4.5 Academy space) - Send word doc newsflash to Aija (4.5 Academy space) - Set up blog (4.6 Strat mngmt) (see remarks below) - Send Staff conference guidelines to Attila (4.7 Stu Conference) - Print portfolio for January, post it on FB and website and send it round (7. Website) - Print business cards for January (7. Website) - Add link of university sites to map (7. Website)

The need of setting up Blogs has been discussed. Facilitating blogs involves a lot of commitment and work and it was asked if people would even find the time to look into another info provider.

4. Staff conference 2018 – Ghent

4.1. Speakers

The conference speakers were discussed.

Internationalisation of higher education	Carmen Arroyo	TBC by Isabelle
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KN1 18.04 13:30-14:15 Rapid change: opportunities and threats	Johan Braeckman or Dirk De Wachter	TBC by Jeroen
KN2 18.04 16:15-17:15 Developing entrepreneurship WORKSHOP: 19.04.2018 11:45-13.15	OAMK lab or Salvador Simo	TBC Ester will have a look whether Salvador might be interested
KN3 19.04 10:15-11:00 Building resilience WORKSHOP: 19.04.2018 11:45-13.15	Ignaas Devisch	KN Confirmed Workshop TBC by Jeroen
KN4 20.04 09:00-09:45 Innovation and co-creation WORKSHOP: 19.04.2018 11:45-13.15	OAMK Lab	TBC by Attila Blair Stevenson?

4.2. **Thursday: General Assembly**

Jeroen and Attila will be up for re-election and a third Nominating Committee member will be needed. Jeroen has confirmed that he will stand for re-election in 2018.

Jen	Re-elected in 2017 for 3 years
Jeroen	Elected in 2015 for 3 years
Attila	Elected in 2015 for 3 years
Aija	Elected in 2016 for 3 years
Annemie	Elected in 2017 for 3 years
Ester	Elected in 2017 for 3 years
Nominating committee	Toini: re-elected in 2017 for 2 years Sandra: re-elected in 2017 for 2 years One more

4.3. **Thursday: Strategic management day**

Facilitators: Jeroen Martens, Kim Bisschop and Patricia Claessens

The facilitators will get in touch with the Strategic Managers and will send out a short survey to find out their interests. At the same time they will make clear that more will be invested in this day in order to meet the expectations.

4.4. **Thursday: Networking Space**

The question arose whether there would be enough people participating in the International Coordinator networking space as many of them might be attending the COHEHRE Academy space. It was suggested to have an introduction of 20 min. at the beginning to give the participants an impression of which Networking Space would be most interesting for them.

4.4.1. *Research interest*

Facilitators: Annemie Spooren & Ester Goutan

4.4.2. *Academy activities*

Facilitator: Aija Ahokas & Filip Dejonckheere

4.4.3. *International coordinators' interest*

Facilitator: Yvonne van der Meijs &

4.4.4. Strategic Management interest

Facilitator: Jeroen Martens, Kim Bisschop & Patricia Claessens

5. COEHRE Fellow Member (aka Honorary Members)

To be discussed in January.

6. Student conference 2018 – Ghent

Facilitators: Attila Dobos, Kristof Cleymans and Elisa

6.1. Tutors

Attila Dobos

Kristof Cleymans

António Freitas

Ulla-Maija Seppänen

Tutor from VIC

Margarida Sequeira

7. Future conferences

2019: UVic-Universitat Central de Catalunya, Spain

2020: ZHAW School of Health Professions, Switzerland (TBC)

2021: Helsinki Metropolia University of Applied Sciences (TBC)

Dokuz Eylül University is said to be interested to organize a conference one day.

8. LIC countries

The new conditions regarding the LIC countries will be proposed and voted upon at the General Assembly in April 2018.

9. Portfolio/Flyer

The portfolio has been reviewed, improved and approved.

10. Membership

10.1. Leaving members

The need of knowing the reason why member institutions are leaving COEHRE was raised. It was suggested to send leaving members a survey, so that the reason for leaving could be determined. COEHRE could then anticipate to the reason in order to put COEHRE on their radar again or improve the network where necessary.

10.2. Individual membership

To be discussed in January

11. Academy issues

Will be discussed in January

12. Newsletter

TOPICS	
Elections	Isabelle
Conference Setúbal 2017	Attila
Article on Inspiration, Innovation & Iteration	?
Article on Ethics	?
Article on IPPE	?

13. Future council meeting dates

Meeting	START 17.01.2017 09:00 END 19.01.2017 12:00	Arteveldehogeschool Ghent
Meeting Conference	17.04.2018 Organising team meeting 18.04.2018 Council meeting in the morning	Arteveldehogeschool Ghent
Meeting	PLAN A 13-16.06.2018 PLAN B 6-8.06.2018	Vic

Signed and approved by the council members:

Jennifer Lewis Smith	
Jeroen Martens	
Attila Dobos	
Aija Ahokas	
Annemie Spooren	
Ester Goutan	