



COEHRE Council Meeting Setúbal, Portugal 4th of April 2017

1. Apologies

Jeroen Martens

Present: Jennifer Lewis Smith, Liisa Koskinen, Célia Soares, Attila Dobos, Aija Ahokas

2. Recap of events since last meeting – future conferences

UVic-Universitat Central de Catalunya will officially host the COEHRE conference in 2019.

The budget plan for 2017 saw the budget of the COEHRE Academy cut as Horizon 2020 will be managed by COEHRE Research, resulting in one less activity for the COEHRE Academy, hence the cut. A budget has been set for Strategic Management and COEHRE Research for development and activities.

3. Conference 2017 – Setúbal, Portugal

VACANCIES	PERIOD	CANDIDATES
President	3 years	Jennifer Lewis Smith <i>(University of Derby)</i>
Council Member	3 years	Ester Goutan Roura <i>(VIC)</i> Annemie Spooren <i>(PXL)</i>
Nominating Committee	2 years	Toini Harra <i>(Metropolia UAS)</i> Sandra Tricas Sauras <i>(Erasmushogeschool Brussel)</i>

As Liisa and Célia are leaving the council at the same time, it would mean a loss of valuable information. Therefore, it was suggested to have Liisa or Célia over at the June meeting in order to introduce the new council members to planning of research.

The unique contribution of Célia and Liisa were highlighted. The council reminisced on the special times they have had together. Liisa, who has been on the council for 6 years, has introduced a more scientific way of working and pulled the conference together. In her role as vice-president she slid into place without a fuss. Célia has made a huge contribution in a shorter term. She gripped the scientific programme and dealt with the intense job of abstracts and reviewing. Together, they made a much focused scientific team, whose opinions and forward-thinking were valued.

4. Council Members' responsibilities during conference

5. Discussion with the conference organizing team

6. Define LIC countries for Lower Membership Fee and Grants.

It was raised that the Bylaws might need to be changed as the World Bank is continually updated and new situations such as the financial crisis have been arisen. It was agreed to continue to help LIC countries but a rationale would be needed in order to define the LIC countries and to ensure that there is a valued reason for those countries to be entitled of a LIC fund, supported by facts. The result of this will need to be brought to the GA for approval. When the definition of LIC-countries is stated and approved by the GA, the council will proceed to adapting the Bylaws.

In order to change the Statutes, the following conditions need to be met:

- Approval by GA
- Send a coordinated text (not just the changes) to the Commercial Court for publication in Staatsblad
- Authentic act of Statutes will need to be shown

It was suggested to consult the Eurostat database, European commission, with focus on wage instead of living costs. Both Célia and Attila circulated info on this subject. Attila will take the lead on this.

It was learned that the word of 'reduced membership fee' has not come across beyond the existing members. The suggestion was made to produce a flyer to be financially clear on what the costs entail and highlighting their gains such as: the grants for participation in the conference, lower prices for participation in Academy activities.

7. Associate Membership

Associate Membership can be obtained by establishments, institutions, associations that subscribe the aims of the association and that are not institutes of education such as companies developing environmental controls for people with disabilities, etc. Those would not meet criteria for becoming a full member. Their investment could gain them research partners, educational partners. It was decided to reexamine Associate membership and to promote it in extending it to other companies and organs. Ask permission of GA to look into it. Could run it as a trial.

8. Redefinition of Honorary Member

It was decided to change the title of 'Honorary Member' into 'Fellow of COHEHRE'.

The criteria has been changed as such that someone who made an outstanding contribution could be a Fellow before retirement. Acknowledgement of contribution could be a criterion. It is up to person to use it.

Names will be brought forward at the council meeting and will need to be supported by the majority of the council. The names that have been put forward are:

Filip Dejonckheere
Liisa Koskinen
Ulla-Maija Seppänen
Célia Soares
Madalena da Silva
Charlotte Kristensen

9. Limitation in students for Student Conference. How to proceed?

Depends on institution host, if they have space to accommodate the students. Staff would need to be increased if this would be the case. If more students would be accepted, two groups will need to be formed. Would the cost of the tutors be covered by the student registrations, is the question that has arisen.

It needs to be considered how many students could be taken. The capacity at Arteveldehogeschool Ghent could maybe take. 60 max. 70 max. Two groups? The downside of taking on more students would be the limitation in discussion with the host and student conference team.

Issues: The number of students shouldn't be limited but the organisational issues.

Topic: 3 year's course.

10. Define a COEHRE Academy course

The role of COEHRE in partner institutions' workshops/seminars needs to be defined.

The Academy extended meeting with core and task group will take place tomorrow morning.

11. Council meetings

START	FINISH	PLACE
05.06.2017 10am		Phone meeting
06.09.2017 9am	08.09.2017 12am	Ghent, Belgium

Signed and approved by the council:

Jennifer Lewis Smith	
Liisa Koskinen	
Célia Soares	
Jeroen Martens	
Attila Dobos	
Aija Ahokas	